

## **Care Coordination Tool Enhancements: September 2017**

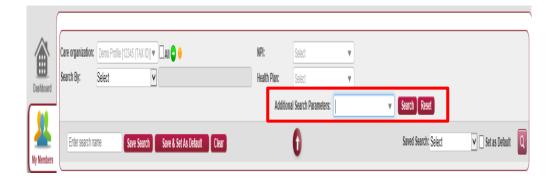
Please select a hyperlink to learn more about each enhancement:

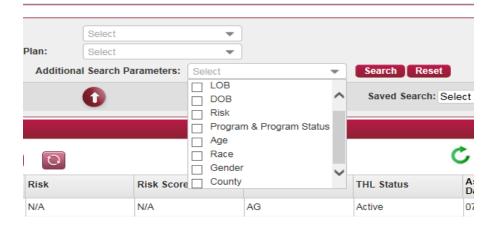
- 1. <u>Use search parameters of Age, Race, Gender, and County to search for members</u>
- 2. <u>Display family members in the My Members tab</u>
- 3. <u>Display family members in the Quality Measures tab</u>
- 4. Display attribution date in the My Members tab
- 5. <u>Display Social Security Number (SSN) in the My Members and Quality Measures tabs</u>
- 6. View claims data for members via View Summary



### Use search parameters of Age, Race, Gender, and County to search for members

- Description: Search parameters for Age, Race, Gender, and County have been added to the Additional Search Parameters drop-down list.
- Navigation: Upon logging into the CCT, select the My Members tab. In the Global
  Search, select the Additional Search Parameters drop-down list. Members can now
  be searched by Age, Race, Gender, and County by selecting the appropriate option
  from the list.

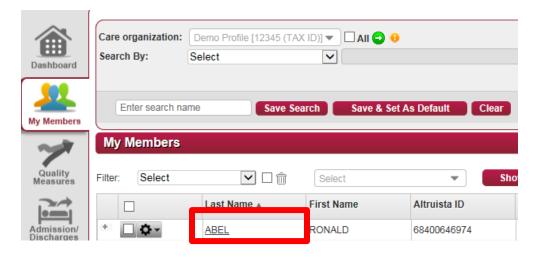






## Display family members in the My Members tab

- "+" icon next to their last names within the My Members tab. Upon clicking the "+" icon, users can view the interlinked family members' information such as alerts, diseases, indicators, and risks. Family members are linked to a member manually using the Family Details accordion. <a href="Motor: Only family members who are TennCare">Mote</a>: Only family members who are TennCare members within the same PCMH or Health Link can be interlinked to other members in the CCT.
- Navigation: Upon logging into the CCT, select the My Members tab. In the Global Search, select a Care Organization from the drop-down list (this is your practice name), select the green arrow , and then select the search button.
  - To add family members, select a member's name hyperlink to access the member summary page.



 Within Member Summary, scroll down to Family Details and click the arrow next to it to expand. Click on the +Add button on the right side.





 Enter the First and Last Name (or Date of Birth) of the family member to add, and then click on the search icon.



 Once the search results display, select the correct family member by clicking on the check box next to their Altruista ID column. The select the +Add button.



The family member is now interlinked with the selected member;
 information about the family member can then be viewed in the My
 Members tab by clicking on the "+" icon on the left side of the member's name.





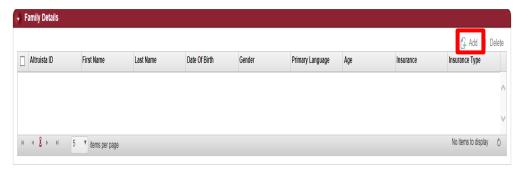
A user then has the option to then select all family members using the
 Select All check box, then schedule appointments and view information
 about alerts, diseases, quality indicators, and risk for all family members at
 once.

# Display family members in the Quality Measures tab

- **Description**: In Quality Measures tab of Population Health, the Members who have interlinked family member records appear with a "+" icon. Upon clicking the "+" icon, users can view information about the interlinked family members; this includes the status of the family members for the selected measure group and reporting year whereby users can also address the quality measures for the interlinked family members. Family members are linked to a member manually using the Family Details accordion. **Note**: Only family members who are TennCare members within the same PCMH or Health Link can be interlinked to other members in the CCT.
- Navigation: Upon logging into the CCT, select the Quality Measures tab. Select a Care Organization from the drop-down list within the Global Search, select the green arrow, then select the search button. Note: If you filter for a member by name or user ID, you will not be able to see the family link + icon next to the member's name.



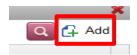
- To add family members, select a member's name hyperlink to access the member summary page.
- Within Member Summary, scroll down to Family Details and click the arrow next to it to expand. Click on the +Add button on the right side.



Enter the First and Last Name (or Date of Birth) of the family member to add, and then click on the search icon.



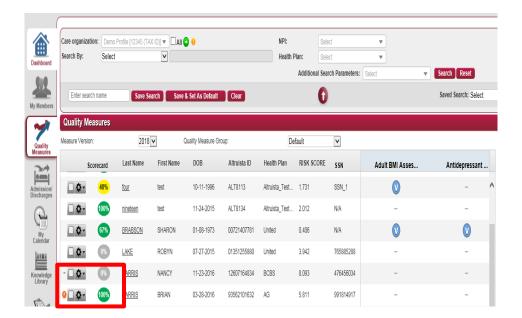
 Once the search results display, select the correct family member by clicking on the check box next to their Altruista ID column. The select the +Add button.



The family member is now interlinked with the selected member.
 Information about the family member can then be viewed in the Quality



Measures tab by clicking on the "+" icon on the left side of the member's name which will display with an icon for "Family".



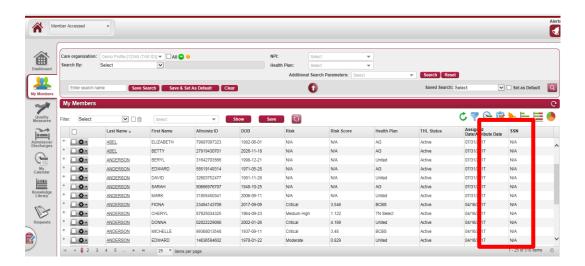
A user then has the option to then select all family members using the
 Select All check box, then schedule appointments and view information
 about alerts, diseases, quality indicators, and risk for all family members at once.

#### Display attribution date in the My Members tab

- Description: Assigned Date/Attribute Date column in the My Members tab will
  display the date a member was attributed to the organization. This date reflects the
  date that the member was first attributed with your organization.
- Navigation: Upon logging into the CCT, select the My Members tab. Select a Care
   Organization from the drop-down list within the Global Search, select the green



arrow, then select the search button. Members will populate with their attributed dates listed in the Assigned Date/Attribute Date column.





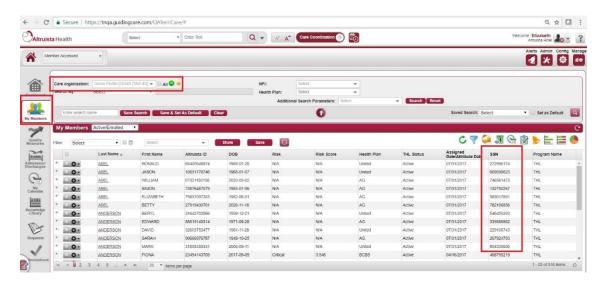
## Display Social Security Number (SSN) in the My Members and Quality Measures tabs

- Description: The SSN columns in the My Members and Quality Measures tab will display members' SSNs.
- Navigation: Upon logging into the CCT, select the My Members or Quality Measures tab. Select a Care Organization from the drop-down list within the Global Search,



select the green arrow, then select the search button. Members will populate with their SSNs in the SSN column.

## My Members View:



## View claims data for members via View Summary

- **Description**: Users can now view claims information for members via View Summary in the My Members tab.
- Navigation: Upon logging into the CCT, select the My Members tab. Select a Care

  Organization from the drop-down list within the Global Search, select the green

  arrow , then select the search button. Use the cogwheel icon on the left side of the member's last name to select "View Summary". Expand the "Claims" section to view claims data.



▼ Claims		
Search By: Type of Visit		
From Date:	To Date:	0